



# EL PASO COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 4

P.O. BOX 3880  
(915) 764-2212



117 E. MAIN ST.  
FAX (915) 764-4840



FABENS, TX 79838-3880

## BOARD OF DIRECTORS REGULAR MEETING TUESDAY, November 19, 2024 at 6:00 P.M. 117 EAST MAIN ST., IN FABENS, TEXAS

The El Paso County W.C.I.D. #4 will convene as posted to consider and/or take action on the following agenda items: (Items do not have to be taken in the same order as shown on this meeting notice.)

### AGENDA

1. Call meeting to order.
2. Roll Call and Determination of Quorum.
3. Pledge of Allegiance.
4. Take up, consider, and take action on the meeting agenda.
5. Take up, consider, and take action on Regular Meeting Minutes from October 22, 2024.
6. Public Comments on Agenda Items. Each speaker is allowed 3 minutes and must comply with the Policies and Procedures for public comment at board meetings adopted on August 27, 2019.
7. Take up, consider, and take action on November 5, 2024, El Paso County Water Control & Improvement District #4 Election.
  - a. Canvas of El Paso County Water Control & Improvement District #4 Board election results.
  - b. Resolution Certifying Election Results.
  - c. Officer certificate signing.
  - d. Statement of Officer.
  - e. Administer Oath of office.
  - f. Election of Board of Directors Officers.
8. Legal Ethics training by Kemp Smith.
9. Take up, consider, and take action on Employee Health, Dental, Disability, and Life Insurance for the year 2025.
10. Take up, consider, and take action on required USDA-RD annual deposit of \$7,965.00 on the short-lived asset account #91-04.
11. Take up, consider, and take action on making changes to the meeting agenda format.
12. Take up, consider, and take action to have Peña, McDaniel & Co. conduct the 2025 financial audit.
13. Take up, consider, and take action to approve the proposed salary raises for budget year 2025.
14. Take up, consider, and take action to approve acquiring a director bond of \$10,000 in coverage for each elected board member as required by the Texas Water Code.
15. Take up, consider, and take action on accepting a \$1,000,000 TDA grant from the County to equip Cypress Well.
16. Discussion and update on the General Manager position.
17. Discussion and update on the claim filed by Luz Marquez, claim #LB211289.
18. Kemp Smith Update.
19. CDM Smith Update.
20. General Manager Report.
21. Public comments on issues of general concern that relate to the district's operations. Each speaker is allowed 3 minutes and must comply with the Policies and Procedures for Public Comment at board meetings adopted on August 27, 2019.
22. Executive Session.

The meeting is to be closed under the following Texas Government Code of the Open Meetings Act for discussion as follows:

  - A. Attorney Consultation Code 551.071
  - B. Real Property Code 551.072
  - C. Personnel Matters Code 551.074

Any final action as a result of this closed discussion will be held at the opening of the meeting or at any subsequent meeting.
23. Return to open session for possible discussion and action on executive session items(s).
24. Board member availability or date change for the December 17, 2024, Regular Meeting.
25. Adjourn.

I, the undersigned authority, hereby certify that the above Notice of Meeting of the Board of Directors of the El Paso County Water Control & Improvement District No. 4 is a correct copy of the Notice and that I posted the Notice at the Fabens Post Office and the District



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Office Bulletin board located at 117 E. Main Street, Fabens, Texas 79838, and provided a notice to the El Paso County Clerk for posting in accordance with the Texas Open Meetings Act as required by law.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in an open session is not intended to limit or require discussion of that matter in an open session. If it is otherwise appropriate for discussion in executive session, the Board may, as permitted by law, adjourn in executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in an executive session is not intended to limit or require discussion of that matter in an executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item in executive session.

The El Paso County W.C.I.D. #4 will convene as posted to consider and/or take action on the following agenda items: (Items do not have to be taken in the same order as shown on this meeting notice.)

*R. Martinez*

**Romie Martinez, Interim General Manager  
El Paso County Water Control & Improvement District #4**

