



EL PASO COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 4

P.O. BOX 3880
(915) 764-2212

117 E. MAIN ST.

FAX (915) 764-4840

FABENS, TX 79838-3880

BOARD OF DIRECTORS REGULAR MEETING

TUESDAY, December 30, 2025, at 6:00 P.M.

117 EAST MAIN ST., IN FABENS, TEXAS

The El Paso County W.C.I.D. #4 will convene as posted to consider and/or take action on the following agenda items: (Items do not have to be taken in the same order as shown on this meeting notice.)

AGENDA

1. Call meeting to order.
2. Roll Call and Determination of Quorum.
3. Pledge of Allegiance.
4. Take up, consider, and take action on the meeting agenda.
5. Take up, consider, and take action on Regular Meeting Minutes from November 25, 2025.
6. Public Comments on Agenda Items-Each speaker is allowed 3 minutes and must comply with the Policies and Procedures for public comment at board meetings adopted on August 27, 2019.
7. Take up, consider, and take action to approve the required USDA-RD annual deposit of \$7,965.00 on the short-lived asset account #91-04.
8. Take up, consider, and take action to approve the proposed 2026 budget.
9. Take up, consider, and take action on yearly evaluations for the General Manager and the District Finance Manager.
10. Take up, consider, and take action to pay out current and future pay applications for the construction of the Fabens Veterans Park Memorial pending reimbursements from the Economic Development Administration.
11. Kemp Smith Update.
12. CDM Smith Update.
13. District Finance Manager Report.
14. General Manager Report.
15. Executive Session.

The Meeting may be closed under the following Texas Government Code of the Open Meetings Act for discussion as follows:

- A. Attorney Consultation Code (§ 551.071)
- B. Deliberations Regarding Real Property Code (§ 551.072)
- C. Deliberations Regarding Personnel Matters Code (§ 551.074)
- D. Deliberations Regarding Security Devices or Security Audit (§ 551.076)
- E. Deliberations Regarding Cybersecurity to Protect Critical Infrastructure (§ 551.0761)

Any final action as a result of this closed discussion will be held at the opening of the meeting or at any subsequent meeting.

16. Return to open session for possible discussion and action on executive session items(s).
17. Board member availability or date change for January 27, 2026, Regular Meeting.
18. Adjourn.

I, the undersigned authority, hereby certify that the above Notice of Meeting of the Board of Directors of the El Paso County Water Control & Improvement District No. 4 is a correct copy of the Notice and that I posted the Notice at the Fabens Post Office and at the District Office Bulletin board located at 117 E. Main Street, Fabens, Texas 79838, and provided a notice to the El Paso County Clerk for posting in accordance with the Texas Open Meetings Act as required by law.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item in executive session.

Israel Martinez
General Manager
El Paso County Water Control & Improvement District #4

2026 PROPOSED BUDGET		
<u>REVENUES</u>	2025 BUDGET AMOUNT	2026 PROPOSED BUDGET AMOUNT
SERVICE REVENUE - Water	1,800,000.00	1,700,000.00
SERVICE REVENUE - Sewer	1,500,000.00	1,500,000.00
APPLICATION/SURVEY FEE	5,000.00	5,000.00
SERVICE CHARGE-Water	95,000.00	95,000.00
SERVICE CHARGE-Sewer	14,000.00	12,000.00
RETURNED CHECK CHARGES	1,000.00	500.00
WATER TAP FEES	10,000.00	10,000.00
RECONNECT FEES - Water	12,000.00	10,000.00
SEWER TAP FEES	8,000.00	4,000.00
PENALTY FEES	35,000.00	35,000.00
INTEREST ON TEMPORARY INVEST.	50,000.00	85,000.00
INTEREST ON CHECKING	35,000.00	40,000.00
INTEREST ON TEMP INVEST-SW	8,000.00	12,000.00
INT SWR CONST FUND	2,000.00	3,000.00
OTHER REVENUES-(SCRAP)	-	-
<u>TOTAL REVENUES</u>	3,575,000.00	3,511,500.00
<u>GROSS PROFIT</u>	3,575,000.00	3,511,500.00

2026 PROPOSED BUDGET (continued)	2025 BUDGET	2026 PROPOSED BUDGET
<u>EXPENSES</u>	AMOUNT	AMOUNT
GROUP INS - Water	113,000.00	121,000.00
TRUCKS/FUEL- Water	15,000.00	13,000.00
TRUCK MAINT-Water	5,000.00	7,000.00
HEAVY EQUIP MAINT - Water	10,000.00	10,000.00
HEAVY EQUIP FUEL - Water	1,000.00	3,000.00
MAINTENANCE - Water	130,000.00	100,000.00
CHEMICALS - Water	60,000.00	70,000.00
POWER - Water	80,000.00	80,000.00
INSURANCE - Water	25,000.00	23,000.00
INSURANCE AUTO - Water	5,000.00	6,000.00
INSURANCE-W/C Water	13,000.00	10,000.00
PERMITS - Water	6,000.00	9,000.00
ROAD CUT/DAMAGE -Water	8,000.00	5,000.00
RENTAL - Water		
GROUP INS - Sewer	113,000.00	121,000.00
TRUCKS/FUEL - Sewer	15,000.00	13,000.00
TRUCK MAINT - Sewer	5,000.00	7,000.00
HEAVY EQUIP MAINT - Sewer	10,000.00	10,000.00
HEAVY EQUIP FUEL - Sewer	1,500.00	3,000.00
MAINTENANCE - Sewer	100,000.00	100,000.00
CHEMICALS - Sewer	12,000.00	10,000.00
POWER - Sewer	90,000.00	80,000.00
INSURANCE - Sewer	25,000.00	23,000.00
INSURANCE AUTO - Sewer	5,000.00	6,000.00
INSURANCE-W/C Sewer	13,000.00	10,000.00
PERMITS - Sewer	18,000.00	15,000.00
ROAD CUT/DAMAGE-Sewer	5,000.00	5,000.00
DIRECTOR'S FEES		
UNIFORMS	17,000.00	15,000.00
MAINTENANCE - Office/Warehouse	30,000.00	16,000.00
UTILITIES - Office	15,000.00	15,000.00
INTERNET SERVICES	3,000.00	3,000.00
ELECTION		12,000.00
TAX COLLECTION/TAX FEES	7,000.00	12,000.00

2026 PROPOSED BUDGET (continued)	2025 BUDGET	2026 PROPOSED BUDGET
<u>EXPENSES</u>	AMOUNT	AMOUNT
LEGAL & PROFESSIONAL FEE WATER	100,000.00	100,000.00
LEGAL & PROFESSIONAL FEE SEWER	100,000.00	100,000.00
LEGAL / BONDS	60,000.00	40,000.00
OFFICE SUPPLIES	15,000.00	15,000.00
COMPUTER SOFTWARE	10,000.00	8,000.00
COMPUTER HARDWARE	10,000.00	10,000.00
COMPUTER TECH SUPPORT	20,000.00	15,000.00
COMPUTER SUPPLIES	5,000.00	2,000.00
RENTAL - Office	7,000.00	6,000.00
CAP LEASE - COPIER	12,000.00	12,000.00
LAND LEASE	-	-
BILLING EXPENSE	50,000.00	47,000.00
TELEPHONE	14,000.00	15,000.00
CONTRACT LABOR	20,000.00	8,000.00
ADVERTISING/BIDS	15,000.00	8,000.00
EDUCATION/CERTIFICATION	15,000.00	10,000.00
TRAVEL	8,000.00	8,000.00
BAD DEBT EXPENSE	1,300.00	-
EMPLOYEE MORALE	2,000.00	2,000.00
OTHER	2,000.00	500.00
DUES AND PUBLICATIONS, MEMBERSHIP	18,000.00	18,000.00
BANK FEES	5,000.00	3,000.00
WAGES	815,000.00	855,750.00
PAYROLL TAX - FICA	51,000.00	54,000.00
PAYROLL TAX - MCARE	12,000.00	13,000.00
PAYROLL TAX - TWC/SUTA	600.00	1,600.00
MAINTAY EPPER	38,000.00	43,000.00
CAPITAL OUTLAY - Water	200,000.00	400,000.00
CAPITAL OUTLAY - Swr	250,000.00	125,000.00
PRINCIPAL PAID-Rual Dev	38,000.00	10,000.00
PRINCIPAL PAID-US BANK BOND	125,000.00	41,250.00
INTEREST PAID-RURAL DEV BONDS	55,550.00	13,620.50
INTEREST PAID-US BANK BONDS	180,275.00	189,532.50
<u>TOTAL EXPENSES</u>	3,210,225.00	3,107,253.00
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<u>NET INCOME</u>	364,775.00	404,247.00

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