



# EL PASO COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 4

P.O. BOX 3880



117 E. MAIN ST.



FABENS, TX 79838-3880

(915) 764-2212



FAX (915) 764-4840



## BOARD OF DIRECTORS REGULAR MEETING

TUESDAY, APRIL 26, 2022 at 6:00 P.M.

117 EAST MAIN ST., IN FABENS, TEXAS

Zoom Meeting Link: <https://us02web.zoom.us/j/7098341122?pwd=N09xeTFNUTDBScDAxSnBxUT09>

The El Paso County W.C.I.D. #4 will convene as posted to consider and/or take action on the following agenda items: (Items do not have to be taken in the same order as shown on this meeting notice.)

### AGENDA

1. Call meeting to order.
2. Roll Call and Determination of Quorum.
3. Pledge of Allegiance.
4. Take up, consider and take action on meeting agenda.
5. Take up, consider and take action on Meeting minutes from March 22, 2022.
6. Public Comments on Agenda Items- Each speaker is allowed 3 minutes and must comply with the Policies and Procedures for Public Comment at Board Meetings, adopted on August 27, 2019:
7. Take up, consider and take action to approve the Texas Rural Water Association Recreational Vehicle Policy.
8. Kemp Smith Update.
9. CDM Smith Update.
10. General Manager Report.
11. Public comments on issues of general concern - Each speaker is allowed 3 minutes and must comply with the Policies and Procedures for Public Comment at Board Meetings, adopted on August 27, 2019:
12. Executive Session.

Meeting to be closed under the following Texas Government Code of the Open Meetings Act for discussion as follows:

- A. Attorney Consultation Code 551.071
- B. Real Property Code 551.072
- C. Personnel Matters Code 551.074

Any final action as a result of this closed discussion will be held at the opening of the meeting or at any subsequent meeting

13. Return to open session for possible discussion and action on executive session item(s).
14. Board member availability or date change for the May 24, 2022 Regular Meeting.
15. Adjourn.

I, the undersigned authority, hereby certify that the above Notice of Meeting of the Board of Directors of the El Paso County Water Control & Improvement District No. 4 is a correct copy of the Notice and that I posted the Notice at the Fabens Post Office and at the District Office Bulletin Board located at 117 E. Main Street, Fabens, Texas 79838, and provided a notice to the El Paso County Clerk for posting in accordance with the Texas Open Meetings Act as required by law.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If during the discussion of any agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event; however, will the board take action on any agenda item in executive session.

  
Jose Ramirez

El Paso County Water Control & Improvement District #4  
General Manager



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## REGULAR MEETING MINUTES

Tuesday, April 26, 2022

1. **Call Meeting to Order.**

President Juana Gutierrez called meeting to order at 6:00 p.m.

2. **Roll Call & Determination of Quorum.**

		<u>Present</u>	<u>Absent</u>	<u>Comments</u>
Ms. Juana Gutierrez	President	X		
Ms. Thelma Quiñonez	Vice President	X		
Ms. Magda C. Flores	Secretary	X		
Mr. Jorge Carrasco	Member	X		
Mr. Samuel Madrid	Member	X		

**District Staff:**

Mr. Jose Ramirez.	General Manager
Ms. Patty Cruz	Office Manager
Ms. Romie Martinez	Inventory Control Manager
Ms. Laura Olivas	Office Clerk via Zoom

**Consultants:**

Mr. Sergio Estrada	Kemp Smith
Mr. Horacio Juarez	CDM Smith

**Visitors:**

Mr. Rafael Ramirez	Mr. Ruben Corral
Mr. Joaquin Mendoza	Mr. Vicente Telas
Mr. Martin Madrid	Ms. Blanca Lugo
Ms. Alicia Carrillo	Mr. Gus Gallo

3. **Pledge of Allegiance.**

4. **Take up, consider and take action on meeting agenda.**

**Discussion:** No discussion.

**Motion made by Ms. Flores to approve meeting agenda.**

**Seconded by Mr. Madrid.**

**Vote:**

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Other</u>
Ms. J Gutierrez	X			
Ms. T. Quiñonez			X	Due to being absent
Ms. M. Flores	X			
Mr. J. Carrasco	X			
Mr. S. Madrid	X			

**Motion:** Passed

5. **Take up, consider and take action on Regular Meeting Minutes for March 22, 2022.**

**Discussion:** No discussion.

**Motion made by Mr. Madrid to approve Regular Meeting Minutes for March 22, 2022.**

**Seconded by Ms. Flores.**

**Vote:**

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Other</u>
Ms. J Gutierrez	X			
Ms. T. Quiñonez			X	
Ms. M. Flores	X			
Mr. J. Carrasco	X			



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Mr. S. Madrid  
**Motion:** Passed

X				
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6. **Public comments on Agenda items: 3-minute speaking time limit per person.**  
N/A

7. **Take up, consider and take action to approve the Texas Rural Water Association Recreational Vehicle Policy.**

**Discussion:** Mr. Ramirez presented the TRWA Recreational Vehicle Policy to the Board; requesting the Board adopt as a district policy.

**Motion made by** Ms. Flores to adopt the Texas Rural Water Association Recreational Vehicle Policy as written.

**Seconded by** Mr. Carrasco.

**Vote:**

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Other</u>
Ms. J Gutierrez	X			
Ms. T. Quiñonez		X		
Ms. M. Flores	X			
Mr. J. Carrasco	X			
Mr. S. Madrid	X			

**Motion:** Passed

8. **Kemp Smith Update**  
N/A

9. **CDM Smith Update**

Mr. Horacio Juarez updated the Board of Directors on Federal Grant Opportunities, supply chain shortages and the PER (Preliminary Engineering Report).

10. **General Manager Update**

1. Collection rate for March was 99%, 35 cut offs, 6 remain unpaid.
2. Finance Department: Mrs. Cruz provided an update on the 2021 Financial Audit.
3. Purchasing and Warehousing Department: Mrs. Martinez provided an update on Earth Day Celebration held on Friday, April 22, 2022.
4. Field Services Department: No update.
5. The 10<sup>th</sup> Street booster pump #4 has been removed and checked. We did have to order a new pump due to excessive wear on the impellers and housing. The new pump has arrived at Alpha Southwest; they are waiting on a seal that is on backorder. The motor was put through a load test, it tested good. The bearings are being replaced on the motor so the life of the motor can be extended.
6. Last month, we provided information on the RGWWTP UV SCADA system that Trojan will be providing us, free of charge. The reason Trojan is providing it free is that they want to monitor how the system is operating. Though the data that is collected will be their property, we will be able to view it.
7. We have a few photos of a sewer service line that had to be replaced due to roots from the customer's bushes, just outside their fence, finding their way into the sewer lines; an example of the damage roots can do to water and sewer lines.

11. **Public comments on issues of general concern: 3-minute speaking time limit per person.**

Mr. Martin Madrid spoke again of his concern about inventory manager starting salary scale; made comparison between teacher's salaries and county sheriff's salaries. He also questioned why the General Manager is allowing the office staff/assistant administrative managers to acquire water and wastewater licenses when they are not on call. Mr. Madrid told the Board that field operators should be paid more than the office staff because they are on call 24/7. He questioned why the Board allows the General Manager to



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do what he wants to do. Another concern Mr. Madrid has is the amount paid on attorney's fees for each board meeting they attend. In closing, Mr. Madrid offered his services to Mr. Sammy Madrid and Ms. Quinones for inspections.

Ms. Alicia Carrillo is ashamed and appalled that an ex-employee and spectator were "thrown out" of the previous board meeting. She feels the Board is trying to get back at the ex-employee for speaking the truth. Mr. Estrada interrupted Ms. Carrillo after she began to refer to the General Manager and his brother, issues not of general concern to the district. Ms. Carrillo spoke about not understanding what the General Manager says, he goes around in circles and sugar coats information, so she doesn't understand what he is talking about. She is also concerned about each time CDM Smith comes to the meeting requesting an outrageous amount of money for projects; too much for the taxpayers. Ms. Carrillo wants Board to stop "bickering" against the audience and start concerning themselves with the real issues the Fabens District needs.

Mr. Rafael Ramirez has received some comments from district workers, very positive comments. Workers have told him they are very happy with how the district is running, the job the Board is doing, even though some locals might disagree. The staff is very happy with the job and the way they are treated by the district; includes office staff and field workers. Mr. Ramirez thinks Board is doing a super job.

**12. Executive Session.**

No items requiring executive session.

**13. Return to open session at \_\_\_\_\_ : \_\_\_\_\_ p.m. for possible discussion and action on Executive Session item(s).**

N/A

**14. Board member availability for the May 24, 2022 Regular Meeting**

All board members present available for May 24, 2022 Regular Meeting.

**15. Motion to adjourn.**

**Discussion:** No discussion.

**Motion made by** Ms. Flores to adjourn.

**Seconded by** Mr. Madrid.

**Vote:**

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Other</u>
Ms. J. Gutierrez	X			
Ms. T. Quiñonez	X			
Ms. M. Flores	X			
Mr. J. Carrasco	X			
Mr. S. Madrid	X			

**Motion:** Passed


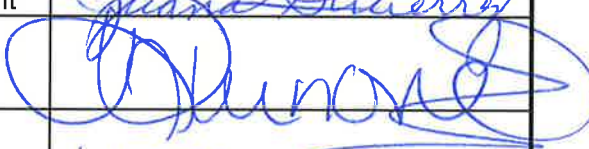


Meeting Adjourned at 6:58 p.m.

  
Signature

5/24/22  
Date Approved

**EL PASO COUNTY W.C.I.D. #4  
REGULAR BOARD MEETING  
SIGN IN SHEET**

MEETING DATE: Wednesday, April 26, 2022

<b>BOARD MEMBERS</b>		
<b>NAME (PLEASE PRINT)</b>		<b>SIGNATURE</b>
Juana Gutierrez	EPCWCID #4 Board President	
Thelma Quinonez	EPCWCID #4 Vice-President	
Magda Flores	EPCWCID #4 Secretary	
Jorge Carrasco	EPCWCID #4 Board Member	
Samuel Madrid	EPCWCID #4 Board Member	