



EL PASO COUNTY WATER CONTROL & IMPROVEMENT DISTRICT No. 4

P.O. BOX 3880
(915) 764-2212

117 E. MAIN ST.
FAX (915) 764-4840

FABENS, TX 79838-3880

BOARD OF DIRECTORS REGULAR MEETING

TUESDAY, July 14, 2026, at 6:00 P.M.

117 EAST MAIN ST., IN FABENS, TEXAS

The El Paso County W.C.I.D. #4 will convene as posted to consider and/or take action on the following agenda items: (Items do not have to be taken in the same order as shown on this meeting notice.)

AGENDA

1. Call meeting to order.
2. Roll Call and Determination of Quorum.
3. Pledge of Allegiance.
4. Take up, consider, and take action on the meeting agenda.
5. Take up, consider, and take action on Regular Meeting Minutes from May 26, 2026.
6. Public Comments on Agenda Items-Each speaker is allowed 3 minutes and must comply with the Policies and Procedures for public comment at board meetings adopted on August 27, 2019.
7. Take up, consider, and take action to approve and adopt Resolution No. 2026-03 authorizing the submittal of an application to the Texas Water Development Board Water Supply and Infrastructure Grant Program for the Fabens Water Well Project in the amount of \$4,063,106.00 with no District match required, designating the General Manager as the District's Official Representative, approving the TWDB Signatory Authority Delegation, and authorizing the General Manager to execute and submit all required applications, certification, affidavits, supporting documents, amendments, and supplemental information necessary to complete the application and pursue grant funding, subject to future Board approval of any grant agreement.
8. Take up, consider, and take action on adopting Resolution No. 2026-04 and Order for the Board of Directors of the El Paso County WCID #4 calling for the election of two Board Members to the Board of Directors of the District, to be held on November 3, 2026, and providing for matters incidental to the holding of said election in accordance with applicable laws.
9. Take up, consider, and take action to increase the contract amount for SPEISS Construction Co., Inc. for the construction of the new Ikard Lift Station by \$151,901.39 as per Change Order No. 1.
10. Discussion and update on the Veterans Park takeover by the County of El Paso.
11. Kemp Smith Update.
12. CDM Smith Update.
13. Finance Manager Report.
14. General Manager Report.
15. Executive Session.

The Meeting may be closed under the following Texas Government Code of the Open Meetings Act for discussion as follows:

- A. Attorney Consultation Code (§ 551.071)
- B. Deliberations Regarding Real Property Code (§ 551.072)
- C. Deliberations Regarding Personnel Matters Code (§ 551.074)
- D. Deliberations Regarding Security Devices or Security Audit (§ 551.076)
- E. Deliberations Regarding Cybersecurity to Protect Critical Infrastructure (§ 551.0761)

Any final action as a result of this closed discussion will be held at the opening of the meeting or at any subsequent meeting.

16. Return to open session for possible discussion and action on executive session item(s).
17. Board member availability or date change for August 25, 2026, Regular Meeting.
18. Adjourn.

I, the undersigned authority, hereby certify that the above Notice of Meeting of the Board of Directors of the El Paso County Water Control & Improvement District No. 4 is a correct copy of the Notice and that I posted the Notice at the Fabens Post Office and at the District Office Bulletin board located at 117 E. Main Street, Fabens, Texas 79838, and provided a notice to the El Paso County Clerk for posting in accordance with the Texas Open Meetings Act as required by law.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.



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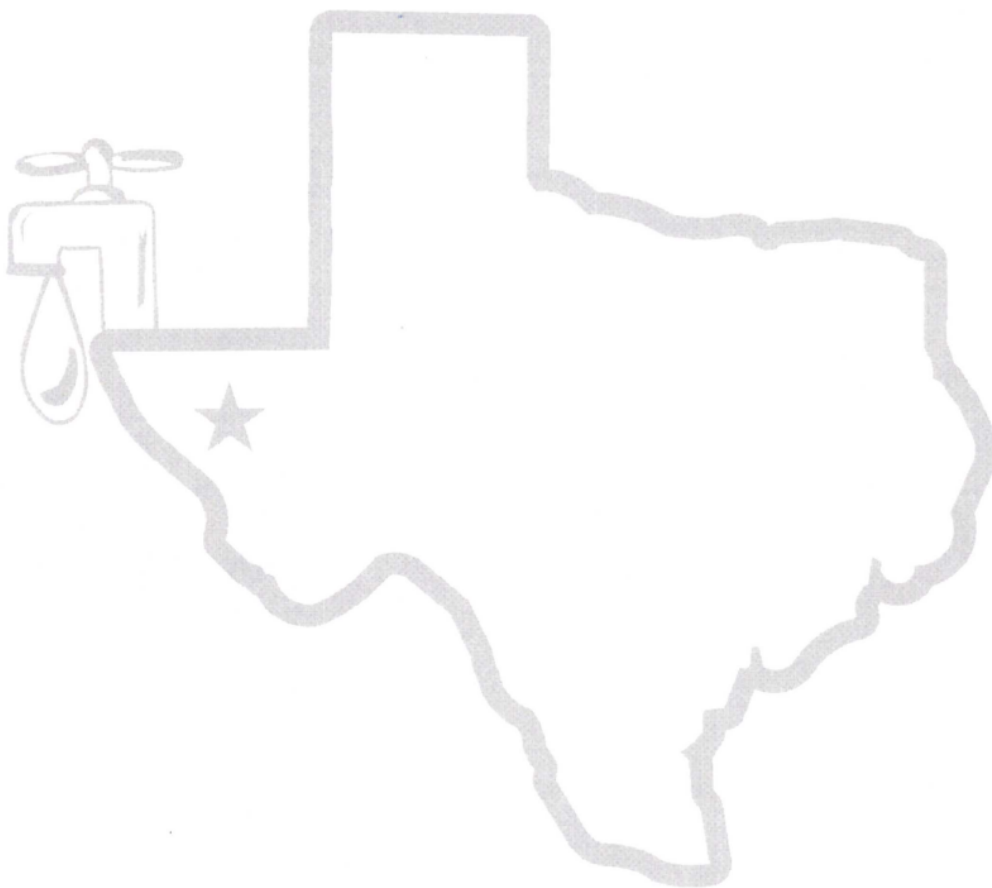


FABENS, TX 79838-3880

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item in executive session.

Israel Martinez
General Manager

El Paso County Water Control & Improvement District #4





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REGULAR MEETING MINUTES Tuesday, July 14, 2026

1. Call Meeting to Order.

President Juana Gutierrez called the meeting to order at 6:03 p.m.

2. Roll Call & Determination of Quorum.

		<u>Present</u>	<u>Absent</u>	<u>Comments</u>
Ms. Juana Gutierrez	President		X	
Mr. Samuel Madrid	Vice President	X		
Mr. Jorge Carrasco	Secretary	X		
Mr. Martin Madrid	Member	X		
Ms. Ana M. Sanchez	Member	X		

District Staff:

Mr. Israel Martinez
Ms. Romie Martinez
Ms. Patty Cruz

General Manager
Finance Officer
Office Manager

Consultants:

Mr. Andrew Miller, Kemp Smith
Ms. Michelle Mirazo, Kemp Smith
Mr. Horacio Juarez, CDM Smith

Legal Counsel
Legal Counsel
District Engineer

Visitors:

Ms. Alicia Carrillo
Ms. Estella Ontiveros
Mr. Armando Rubalcaba
Ms. Raquel Jauregui-Q.
Mr. Alberto Gonzales
Ms. Linda Hooper Sepulveda
Mr. Javier Paz
Mr. Roberto Silva
Mr. Richard Burgess
Ms. Iliana Holguin

Mr. Luis Ramirez
Mr. Miguel Ontiveros
Mr. Ruben Garcia
Ms. Gabina J. Martinez
Ms. Linda Rodriguez
Ms. Rosa Sepulveda
Ms. Agustina Trujillo
Ms. Lidia Arias
Mr. Luz Marquez

Ms. Rosa Isela Cortez
Mr. Octavio Cortez
Ms. Leticia Garcia
Ms. Mary Gonzales
Ms. Josie Silva
Mr. Cleto Sepulveda
Mr. Juan Trujillo
Mr. Raul Lopez
Ms. Norma Camacho

3. Pledge of Allegiance.

4. Take up, consider, and take action on the meeting agenda.

Discussion: Mr. S. Madrid noted that agenda item number eight needs to be amended to read three board members instead of two.

Motion made by Ms. A. Sanchez to approve the meeting agenda as presented with the correction.

Seconded by Mr. J. Carrasco.



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<u>Vote:</u>	<u>Aye</u>	<u>Nav</u>	<u>Abstain</u>	<u>Other</u>
Ms. J Gutierrez				
Mr. S. Madrid	X			
Mr. J. Carrasco	X			
Mr. M. Madrid		X		
Ms. A. Sanchez	X			

Motion: Passed.

5. Take up, consider, and take action on Regular Meeting Minutes from May 26, 2026.

Discussion: No discussion.

Motion made by Mr. J. Carrasco to approve the Regular Meeting Minutes from May 26, 2026.

Seconded by Ms. A. Sanchez.

<u>Vote:</u>	<u>Aye</u>	<u>Nav</u>	<u>Abstain</u>	<u>Other</u>
Ms. J Gutierrez				
Mr. S. Madrid	X			
Mr. J. Carrasco	X			
Mr. M. Madrid	X			
Ms. A. Sanchez	X			

Motion: Passed.

6. Public comments on Agenda Items- Each speaker is allowed 3 minutes and must comply with the Policies and Procedures for Public comment at Board Meetings, adopted on August 27, 2019.

Mr. Luis Ramirez started by introducing himself as the President of the Fabens Veterans Park Committee. He then thanked the board for allowing the committee to meet in the water district's board room monthly. He also thanked Mr. Israel Martinez for being helpful by taking dirt and providing water for the plants. He expressed how beautiful the memorial is and how wonderful it looks at night. He invited the board to see it at night if they haven't done so yet. Mr. Ramirez mentioned that people from all over Texas and other states have ordered a plaque for their sons, husbands, and relatives to be placed at the memorial. Mr. Ramirez asked the board to reconsider conveying the land for thirty years to the county so that the county can use funds at the park to help it grow.

Mr. Octavio Cortez introduced himself as a community member and Vice President of the Veterans Park Committee. He said that he would like to see the water board and the county come to an agreement to benefit the Fabens community and the Fabens Veterans Park, as Fabens has been given a beautiful facelift with the new memorial.

Ms. Rosa Cortez, as a community member, would like the board and the county to find some kind of an agreement that benefits both parties and the community. She mentioned that the park is a big part of the community, as children can play there safely and adults can walk their pets. Now with the new memorial, visitors, local and out-of- towners, come in memory of their loved ones. She asked the board to pay attention to the costs associated with maintaining the park. A handout was given to the board with costs provided by the county.

Commissioner Iliana Holguin expressed gratitude for working with the board on the new \$1.2 million memorial at the park. She stated that in 2024, the county proposed a bond to the voters of El Paso County, which included over \$95 million worth of investments in county parks. Even though Fabens Veterans Park is not a county park, she felt it was important to include the park in the investments. She thanked Mr. Sublasky, an appointee to the county's bond advisory committee, for ensuring that Fabens Veterans Park was included in the bonds, resulting in a nearly \$8.5 million allocation. The contract with the bond



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attorneys recently expired, and the new bond attorneys will be on board in August or September. They will need to weigh in on whether bond funds can be used on leased land rather than conveyed land, and that could take some time. Time means higher construction costs. She urged the board to make a decision on how to proceed with the land. If the long term lease is the preferred method for the board, she will advocate for that at the county level.

Ms. Linda Rodriguez said that to the best of her recollection on agenda item number eight, there should be three board members included, but counsel already made the correction, and is not a big issue due to the resolution. She stated that every time there is a meeting, the dates are wrong. All the community wants is transparency and more accuracy.

7. **Take up, consider, and take action to approve and adopt Resolution No. 2026-03 authorizing the submittal of an application to the Texas Water Development Board Water Supply and Infrastructure Grant program for the Fabens Water Well Project in the amount of \$4,063,106.00 with no District match required, designating the General Manager as the District's Official Representative, approving the TWDB Signatory Authority Delegation, and authorizing the General Manager to execute and submit all required applications, certification, affidavits, supporting documents, amendments, and supplemental information necessary to complete the application and pursue grant funding, subject to future board approval of any grant agreement.**

Discussion: Mr. Omar Martinez with InfraPM mentioned that they have worked with the district on several projects to include the EDA application for the memorial at Veterans Park, and is always proud to see these projects come to fruition. He gave a presentation to the board on the application, scope of work, budget, and resolution for the Texas Water Development Board Water Supply Infrastructure Grant that the district is applying for. InfraPM, in support with the Rio Grande Council of Governments evaluated a 7 County region in Far West Texas, and engaged many communities. There are a lot of communities in need that may not meet the compliance requirements for this grant, but he was pleased to find that this district has managed really well from a compliance standpoint. He is asking for the board's approval and adoption of the Resolution to submit the application and allow the General Manager to make any changes and corrections necessary to the documents in connection with the application.

Motion made by Mr. J. Carrasco.

Seconded by Ms. A. Sanchez.

<u>Vote:</u>	<u>Aye</u>	<u>Nav</u>	<u>Abstain</u>	<u>Other</u>
Ms. J Gutierrez				
Mr. S. Madrid	X			
Mr. J. Carrasco	X			
Mr. M. Madrid	X			
Ms. A. Sanchez	X			

Motion: Passed

8. **Take up, consider, and take action on adopting Resolution No. 2026-04 and Order for the Board of Directors of the El Paso County WCID #4 calling for the election of three board members to the board of directors of the district, to be held on November 3, 2026, and providing for matters incidental tot the holding of said election in accordance with applicable laws.**

Discussion: Mr. I. Martinez informed the board that adoption of a resolution is required to call the November 3, 2026, General Election for the election of three board members in places 1, 2, and 5.

Motion made by Mr. J. Carrasco to approve Resolution No. 2026-04.

Seconded by Ms. A. Sanchez.



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<u>Vote:</u>	<u>Ave</u>	<u>Nay</u>	<u>Abstain</u>	<u>Other</u>
Ms. J Gutierrez				
Mr. S. Madrid	X			
Mr. J. Carrasco	X			
Mr. M. Madrid	X			
Ms. A. Sanchez	X			

Motion: Passed

9. **Take up, consider, and take action to increase the contract amount for SPEISS Construction Co. Inc. for the construction of the new Ikard Lift Station by \$151,901.39 as per Change Order No. 1.**

Discussion: Mr. Horacio Juarez explained to the board that water was released early into the Tornillo Channel by District #1, raising the groundwater level and causing it to flood a portion of the pit where the lift station is being constructed. As a result, the contractor had to drill an additional three dewatering wells at a depth of about 50 to 60 feet to bring down the water. The extra cost for the additional wells and labor will come out of the bond money. He is requesting for the board to approve change order #1 in the amount of \$151,901.39.

Motion made by Ms. A. Sanchez.

Seconded by Mr. J. Carrasco.

<u>Vote:</u>	<u>Ave</u>	<u>Nay</u>	<u>Abstain</u>	<u>Other</u>
Ms. J Gutierrez				
Mr. S. Madrid	X			
Mr. J. Carrasco	X			
Mr. M. Madrid		X		
Ms. A. Sanchez	X			

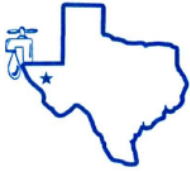
Motion: Passed.

10. **Discussion and update on the Veterans Park takeover by the County of El Paso.**

Discussion: Commissioner Iliana Holguin reminded the board that the voters voted for the County to invest in this community park. There are very specific control and ownership requirements for the County to use public funds to improve a particular property. She mentioned recalling that at some point, the Water District would be interested in conveying the land to the County to use funds for improvements. If the board prefers a long-term lease agreement, the county will require a Legal opinion to see if it is sufficient to allow spending bond money on a park that is not owned by the county. She also mentioned that the EDA will need to approve the conveyance because there are funds that were awarded to the water district for the construction of the memorial

Ms. Lydia Arias with the Public Works department spoke about the amenities that they are looking at constructing at the park. They are looking into revamping the skate park, expanding the pool area to include a section for smaller children, consolidate the two playground areas, add multi-purpose courts, and possibly a fitness area for the seniors, and everything will be veteran themed.. The community gets to decide what goes on the park by attending the various neighborhood association meetings. She reiterated to the board that it would be ideal to have an answer from the board by August as to whether they want to convey the land or lease it to the county. If there is no movement by August, they will see impacts on their schedule regarding the use of money limitations.

Mr. I. Martinez summoned up the chain of events since 2024. He stated that the pool has been leased for over 50 years to the county with no issues, and thought the park would be leased in the same manner. There was obviously a misunderstanding between the two entities. Mr. Martinez requested to discuss this further in Executive Session under Real Property Code 551.072.



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Mr. S. Madrid asked Ms. Arias to make a presentation to the board on the amenities planned for the park, and also for Mr. I. Martinez to make this an action item for the next board meeting.

11. Kemp Smith Update

Mr. Drew Milloer introduced Michelle Mirazo as his law partner. Michelle is from the El Paso office and will be attending the board meetings. Mr. Miller will still be doing a lot of the district's work and will be available to support Michelle and the water district staff.

12. CDM Smith Update

Mr. Horacio Juarez gave the board an update on the progress on the construction of the new Ikard Lift Station and the new blend tank.

13. Finance Officer Report

- The collection rate for May is 98%. There were 55 cut-offs with 10 remaining unpaid.
- The cutoffs for June will take place on the 27th; therefore, there is no collection rate to report yet for the month of June.
- The district has spent 66% of the budgeted expense total for 2026 totaling \$2,644,757.67 and has collected 49% totaling \$1,715,119.23.
- The district earned a total of \$19,065.30 in interest from all the open bank accounts. In June the total interest earned was \$17,727.93

14. General Manager Update

- There was a total of 23.1 million gallons of water pumped in the month of May. It jumped to 30.6 million in the month of June.
- The water loss for May and June was the same at 5%.
- The current TDS levels are at 705, pH levels at 7.1, chlorine at the tank is 1.08, and 66 district wide.
- The 10th St. rebuilt booster pump and new motor that were approved at the March board meeting have been installed and are working. Entero automation will be in at the end of the week to tweak the lead and lag start-ups on the pumps.
- The Railroad Water line project approved in March by the board is about 90% complete. The initial 6" tap, 1400 ft of water line, and 2 hydrants and valves have all been installed. The bacterial sample sent in was negative and will now continue with connecting the individual meters that exist on the 2" line. The board approved a cost not to exceed \$41,334.75. Currently, the district is at \$32,380.40 (just under 9k). No big purchases are foreseen to complete the project.
- The district continues to have issues at Ikard Lift Station. There is an overload of amps at the pumps causing the fuses to burn. The dumping of more than just toilet paper or non-dissolvable material is causing the issue. We encourage the public to not flush wipes or any other material that is non-dissolvable.
- The annual district-wide hydrant flushing program started last Tuesday and will continue through this Friday. Flushing removes stagnant water, sediment, and mineral buildup. It helps maintain effective chlorine residuals and reduce microbial growth. It confirms that hydrants are functioning properly for fire protection. Operators reported that the water flushed so far has been clear and free of discoloration and sediment.
- Candidate applications for 1 of 3 places for the November ballot can be picked at the front office. The ballot submission deadline is at 5:00 pm on Monday, August 17, 2026.



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15. Executive Session.

Meeting to be closed under the following Texas Government Code of the Open Meeting Act for discussion as follows:

- A. Attorney Consultation Code 551.071
- B. Deliberation Regarding Real Property Code 551.072

Any final action as a result of this closed discussion will be held at the opening of the meeting or at any subsequent meeting.

Board convened into Executive Session at 7:40 pm

Time in Executive Session 60 minutes.

From 7:40 pm to 8:40 pm.

Motion made by Mr. J. Carrasco.

Seconded by Ms. A. Sanchez.

Vote:

	<u>Aye</u>	<u>Nav</u>	<u>Abstain</u>	<u>Other</u>
Ms. J. Gutierrez				
Mr. S. Madrid	X			
Mr. J. Carrasco	X			
Mr. M. Madrid	X			
Ms. A. Sanchez	X			

Motion: Passed.

16. Return to open session at 8:40 for possible discussion and action on Executive Session item(s).

Motion made by Mr. J. Carrasco.

Seconded Ms. A. Sanchez.

Vote:

	<u>Aye</u>	<u>Nav</u>	<u>Abstain</u>	<u>Other</u>
Ms. J. Gutierrez				
Mr. S. Madrid	X			
Mr. J. Carrasco	X			
Mr. M. Madrid	X			
Ms. A. Sanchez	X			

Motion: Passed.

17. Board member availability for August 25, 2026, Regular Meeting

18. Motion to adjourn.

Discussion:

Motion made by Mr. J. Carrasco.

Seconded by A. Sanchez.

Vote:

	<u>Aye</u>	<u>Nav</u>	<u>Abstain</u>	<u>Other</u>
Ms. J. Gutierrez				
Mr. S. Madrid	X			
Mr. J. Carrasco	X			
Mr. M. Madrid	X			
Ms. A. Sanchez	X			

Motion: Passed.



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Regular Meeting
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Meeting Adjourned at 8:42 p.m.



Signature

8-25-26

Date Approved

