



EL PASO COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 4

P.O. BOX 3880
(915) 764-2212



117 E. MAIN ST.
FAX (915) 764-4840



FABENS, TX 79838-3880

BOARD OF DIRECTORS SPECIAL MEETING

TUESDAY, July 19, 2022 at 2:00 P.M.

117 EAST MAIN ST., IN FABENS, TEXAS

Zoom Meeting Link: <https://us02web.zoom.us/j/7098341122?pwd=N09xeTFNUTDBScDAxSnBxUT09>

The El Paso County W.C.I.D. #4 will convene as posted to consider and/or take action on the following agenda items: (Items do not have to be taken in the same order as shown on this meeting notice.)

AGENDA

1. Call meeting to order.
2. Roll Call and Determination of Quorum.
3. Pledge of Allegiance.
4. Take up, consider and take action on meeting agenda.
5. Public Comments on Agenda Items- Each speaker is allowed 3 minutes and must comply with the Policies and Procedures for Public Comment at Board Meetings, adopted on August 27, 2019:
6. Take up, consider and take action on adopting Resolution No. 2022-2 to Authorize General Manager to Submit and Take any Administrative Action required to complete an application to the Bureau of Reclamation WaterSmart FY2023 Water and Energy Efficiency Grant.
7. Take up, consider and take action to approve if awarded, the Renewable Energy Grant for Engineering Design of a Solar Farm from the County of El Paso, and to allow the General Manger to coordinate with other entities to pursue and move forward with this Project.
8. Executive Session.
 - Meeting to be closed under the following Texas Government Code of the Open Meetings Act for discussion as follows:
 - A. Attorney Consultation Code 551.071
 - B. Real Property Code 551.072
 - C. Personnel Matters Code 551.074
9. Any final action as a result of this closed discussion will be held at the opening of the meeting or at any subsequent meeting
9. Return to open session for possible discussion and action on executive session item(s).
10. Adjourn.

I, the undersigned authority, hereby certify that the above Notice of Meeting of the Board of Directors of the El Paso County Water Control & Improvement District No. 4 is a correct copy of the Notice and that I posted the Notice at the Fabens Post Office and at the District Office Bulletin Board located at 117 E. Main Street, Fabens, Texas 79838, and provided a notice to the El Paso County Clerk for posting in accordance with the Texas Open Meetings Act as required by law.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If during the discussion of any agenda item, a matter is raised that is appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item posted for executive session. In no event; however, will the board take action on any agenda item in executive session.


Jose Ramirez
El Paso County Water Control & Improvement District #4
General Manager



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SPECIAL MEETING MINUTES Tuesday, July 19, 2022

1. Call Meeting to Order.

President Juana Gutierrez called meeting to order at 2:00 p.m.

2. Roll Call & Determination of Quorum.

		<u>Present</u>	<u>Absent</u>	<u>Comments</u>
Ms. Juana Gutierrez	President	X		
Ms. Thelma Quiñonez	Vice President		X	
Ms. Magda C. Flores	Secretary	X		
Mr. Jorge Carrasco	Member	X		
Mr. Samuel Madrid	Member	X		

District Staff:

Mr. Jose Ramirez.	General Manager
Ms. Romie Martinez	Inventory Control Manager
Mr. Israel Martinez	Field Manager

Consultants:

Mr. Horacio Juarez	CDM Smith
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Visitors:

Mr. Rafael Ramirez	Mr. Elias Montoya
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3. Pledge of Allegiance.

4. Take up, consider and take action on meeting agenda.

Discussion: No discussion.

Motion made by Ms. Flores to approve meeting agenda.

Seconded by Mr. Carrasco.

Vote:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Other</u>
Ms. J Gutierrez	X			
Ms. T. Quiñonez				
Ms. M. Flores	X			
Mr. J. Carrasco	X			
Mr. S. Madrid	X			

Motion: Passed

5. Public comments on Agenda Items- Each speaker is allowed 3 minutes and must comply with the Policies and Procedures for Public Comments at Board Meetings, adopted on August 27, 2019.

N/A

6. Take up, consider and take action on adopting Resolution No. 2022-2 to authorize General Manager to submit and take any administrative action required to complete an application to the Bureau of Reclamation WaterSmart FY2023 Water and Energy Efficiency Grant.

Discussion: Mr. Ramirez informed the board of the opportunity to apply for the Bureau of Reclamation Water Smart grant. It is a 50/50 grant, and the district is applying for \$989,984.74. The district's out of pocket amount is \$241,175.12. It requires a resolution in order to submit the grant application.

Motion made by Mr. Madrid to adopt Resolution No. 2022-2 to authorize General Manager to submit and take any administrative action required to complete an application to the Bureau of Reclamation WaterSmart FY2023 Water and Energy Efficiency Grant.



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Seconded by Ms. Flores.

<u>Vote:</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Other</u>
Ms. J Gutierrez	X			
Ms. T. Quiñonez				
Ms. M. Flores	X			
Mr. J. Carrasco	X			
Mr. S. Madrid	X			

Motion: Passed

7. **Take up, consider and take action to approve if awarded, the Renewable Energy Grant for Engineering Design of a Solar Farm from the County of El Paso, and to allow the General Manager to coordinate with other entities to pursue and move forward with this Project.**

Discussion: Mr. Ramirez informed the board of the opportunity to apply for a grant through the County. It is a 100% grant that can pay for engineering and design fees for a solar farm. The Water district and the school district are looking into the possibility of a solar farm along with El Paso Electric Co. Mr. Elias Montoya, of El Paso Electric presented additional information on the solar farm.

Motion made by Ms. Flores to approve motion as stated on agenda.

Seconded by Mr. Madrid.

<u>Vote:</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Other</u>
Ms. J Gutierrez	X			
Ms. T. Quiñonez				
Ms. M. Flores	X			
Mr. J. Carrasco	X			
Mr. S. Madrid	X			

Motion: Passed

8. **Executive Session.**

Meeting to be closed under the following Texas Government Code of the Open Meeting Act for discussion as follows:

A. Attorney Consultation Code 551.071

Any final action as a result of this closed discussion will be held at the opening of the meeting or At any subsequent meeting.

Board convened into Executive Session at 2:20 p.m.

Time in Executive Session 1 hour 32 minutes.

From 2:20 p.m. to 3:52 p.m.

Motion made by Mr. Madrid to enter executive session.

Seconded by Ms. Flores.

9. **Return to open session at 3:52 p.m. for possible discussion and action on Executive Session item(s).** No action taken.

Motion made by Ms. Flores to conclude executive session.

Seconded by Mr. Madrid.

<u>Vote:</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Other</u>
Ms. J. Gutierrez	X			
Ms. T. Quiñonez				
Ms. M. Flores	X			
Mr. J. Carrasco	X			
Mr. S. Madrid	X			

Motion: Passed



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10. Motion to adjourn.

Discussion: No discussion.

Motion made by Ms. Flores to adjourn.

Seconded by Mr. Carrasco

Vote:

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Other</u>
Ms. J. Gutierrez	X			
Ms. T. Quiñonez				
Ms. M. Flores	X			
Mr. J. Carrasco	X			
Mr. S. Madrid	X			

Motion: Passed

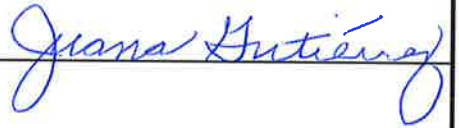

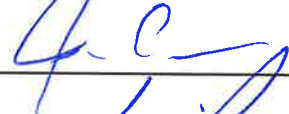
Meeting Adjourned at 3:53 p.m.

Margaret Flores
Signature

8/23/2022
Date Approved

EL PASO COUNTY W.C.I.D. #4
SPECIAL BOARD MEETING
SIGN IN SHEET

MEETING DATE: Tuesday, July 19, 2022

BOARD MEMBERS		
NAME (PLEASE PRINT)		SIGNATURE
Juana Gutierrez	EPCWCID #4 Board President	
Thelma Quinonez	EPCWCID #4 Vice-President	
Magda Flores	EPCWCID #4 Secretary	
Jorge Carrasco	EPCWCID #4 Board Member	
Samuel Madrid	EPCWCID #4 Board Member	