



EL PASO COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 4

P.O. BOX 3880
(915) 764-2212

117 E. MAIN ST.
FAX (915) 764-4840

FABENS, TX 79838-3880

SPECIAL MEETING MINUTES Tuesday, September 23, 2025

1. Call Meeting to Order.

President Juana Gutierrez called the meeting to order at 6:00 p.m.

2. Roll Call & Determination of Quorum.

		<u>Present</u>	<u>Absent</u>	<u>Comments</u>
Ms. Juana Gutierrez	President	X		
Mr. Samuel Madrid	Vice President		X	
Mr. Jorge Carrasco	Secretary	X		
Mr. Martin Madrid	Member	X		
Ms. Ana M. Sanchez	Member	X		

District Staff:

Mr. Israel Martinez	General Manager
Ms. Romie Martinez	District Finance Officer
Ms. Patty Cruz	Office Manager

Consultants:

Mr. Horacio Juarez	CDM Smith
Mr. Nicklaus Jimenez	Kemp Smith

Visitors:

Mr. Armando Rubalcaba	Ms. Alicia Carrillo
Ms. Linda Rodriguez	Ms. Josie Silva
Mr. Roberto Silva	Mr. Raul Lopez

3. Pledge of Allegiance.

4. Take up, consider, and take action on the meeting agenda.

Discussion: Mr. M. Madrid pointed out that both the Special Meeting Agenda and the Regular Board Meeting Agenda read 6:00 pm as the start time. The Special Meeting Agenda should have read 5:30 pm instead of 6:00 pm. Ms. Gutierrez stated that the error was caught days before and was discussed with legal counsel. Since the Special Meeting should have been at 5:30, the board president should start the meeting at 5:30 and then state that due to a posting error, the meeting will reconvene at 6:00. However, we did not have a quorum or audience at 5:30, so the Special Meeting started at 6:00 pm, and the Regular Board meeting was to follow.

Motion made by Mr. Jorge Carrasco.

Seconded by Ms. Ana Sanchez.

<u>Vote:</u>	<u>Aye</u>	<u>Nav</u>	<u>Abstain</u>	<u>Other</u>
Ms. J Gutierrez	X			
Mr. S. Madrid				
Mr. J. Carrasco	X			
Mr. M. Madrid		X		
Ms. A. Sanchez	X			

Motion: Passed.



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5. Public hearing on 2025 Tax Rate.

Ms. Martinez informed the board that, due to the water district not qualifying for grants because the district does not have TCEQ violations and is not in the red, the district must obtain loans to pay for projects. Loans must be paid through district revenue. Although the district has a money market account, it was advised by Mr. Robert Tijerina, Financial Consultant, not to use funds in the money market account to pay down the most recently obtained loan, as those funds should remain untouched and reserved for unexpected emergencies. To meet the new loan obligation for the Ikard Lift Station, the new blending tank, and the equipping of Cypress Well, it is recommended that a 2025 Tax rate of 0.315268 be approved.

6. Public comments on Agenda Items- Each speaker is allowed 3 minutes and must comply with the Policies and Procedures for Public comment at Board Meetings, adopted on August 27, 2019.

Ms. Alicia Carrillo claims that the water district asks for the same amount of money every month, except it is worded differently. She doesn't feel it is fair for the Cypress Well money to come out of the community's pocket. In the end, it will come back to bite everyone who works in the district because it comes out of the employees' pockets, too.

7. Motion to adjourn.

Discussion: N/A

Motion made by Mr. Jorge Carrasco.

Seconded by Mr. Martin Madrid.

<u>Vote:</u>	<u>Aye</u>	<u>Nav</u>	<u>Abstain</u>	<u>Other</u>
Ms. J. Gutierrez	X			
Mr. S. Madrid				
Mr. J. Carrasco	X			
Mr. M. Madrid	X			
Ms. A. Sanchez	X			

Motion: Passed.

Meeting Adjourned at 6:19 p.m.

Juan Gutierrez
Signature

10/28/2025
Date Approved