EL PASO COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 4

P.O. BOX 3880 | 117 E. MAIN ST. | FABENS, TX 79838-3880
(915) 764-2212 | FAX (915) 764-4840

BOARD OF DIRECTORS REGULAR MEETING
THURSDAY, September 24, 2026 at 6:15 P.M.
117 EAST MAIN ST., IN FABENS, TEXAS

The El Paso County W.C.I.D. #4 will convene as posted to consider and/or take action on the following agenda items: (Items do not have to be taken in the same order as shown on this meeting notice.)

AGENDA

1. **Call meeting to order.**
2. **Roll Call and Determination of Quorum.**
3. **Pledge of Allegiance.**
4. **Take up, consider, and take action on the meeting agenda.**
5. **Take up, consider, and take action on Regular Meeting Minutes from August 25, 2026.**
6. **Public Comments on Agenda Items-Each speaker is allowed 3 minutes and must comply with the Policies and Procedures for public comment at board meetings adopted on August 27, 2019.**
7. **Take up, consider, and take action on the adoption of Resolution No. 2026-06 to adopt the tax rate of 0.3238456.**
8. **Take up, consider, and take action on the adoption of Resolution No. 2026-05 to increase the sewer line jetting fees.**
9. **Take up, consider, and take action on the adoption of Resolution No. 2026-04 to increase hydrant tampering fees.**
10. **Kemp Smith Update.**
11. **CDM Smith Update.**
12. **Finance Manager Report.**
13. **General Manager Report.**
14. **Executive Session.**
    The Meeting may be closed under the following Texas Government Code of the Open Meetings Act for discussion as follows:
    - **A. Attorney Consultation Code (§ 551.071)**
    - **B. Deliberations Regarding Real Property Code (§ 551.072)**
    - **C. Deliberations Regarding Personnel Matters Code (§ 551.074)**
    - **D. Deliberations Regarding Security Devices or Security Audit (§ 551.076)**
    - **E. Deliberations Regarding Cybersecurity to Protect Critical Infrastructure (§ 551.0761)**

    Any final action as a result of this closed discussion will be held at the opening of the meeting or at any subsequent meeting.
15. **Return to open session for possible discussion and action on executive session items(s).**
16. **Board member availability or date change for October 27, 2026, Regular Meeting.**
17. **Adjourn.**

I, the undersigned authority, hereby certify that the above Notice of Meeting of the Board of Directors of the El Paso County Water Control & Improvement District No. 4 is a correct copy of the Notice and that I posted the Notice at the Fabens Post Office and a the District Office Bulletin board located a t117 E. Main Street, Fabens, Texas 79838, and provided a notice to the El Paso County Clerk for posing in accordance with the Texas Open Meetings Act as required by law.

In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate for discussion in executive session the Board may, as permitted by law, adjourn into executive session to deliberate on the matter.

The posting of an agenda item as a matter of law to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The Board may discuss in open session any matter for which notice has been given in this Notice of Open Meeting, including an agenda item in executive session.

Israel Martinez
General Manager
El Paso County Water Control & Improvement District #4

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REGULAR MEETING MINUTES
Thursday, September 24, 2026

1. **Call Meeting to Order.**
   President Juana Gutierrez called the meeting to order at 6:15 p.m.

2. **Roll Call & Determination of Quorum.**

		Present	Absent	Comments
Ms. Juana Gutierrez	President	X		
Mr. Samuel Madrid	Vice President	X		
Mr. Jorge Carrasco	Secretary		X	
Mr. Martin Madrid	Member		X	
Ms. Ana M. Sanchez	Member	X		

District Staff:

Mr. Israel Martinez — General Manager
Ms. Romie Martinez — District Finance Manager
Ms. Patty Cruz — Office Manager

Consultants:

Ms. Michelle Mirazo, Kemp Smith

Visitors:

N/A

3. **Pledge of Allegiance.**

4. **Take up, consider, and take action on the meeting agenda.**
   Discussion: N/A
   Motion made by Mr. S. Madrid to approve the meeting agenda.
   Seconded by Ms. A. Sanchez.

Vote:	Aye	Nay	Abstain	Other
Ms. J Gutierrez	X			
Mr. S. Madrid	X			
Mr. J. Carrasco				
Mr. M. Madrid				
Ms. A. Sanchez	X			

   Motion: Passed.

5. **Take up, consider, and take action on Regular Meeting Minutes from August 24, 2026.**
   Discussion: N/A
   Motion made by Mr. S. Madrid to approve the Regular Meeting Minutes from August 24, 2026.
   Seconded by Ms. A. Sanchez.

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Vote:	Aye	Nay	Abstain	Other
Ms. J Gutierrez	X			
Mr. S. Madrid	X			
Mr. J. Carrasco				
Mr. M. Madrid				
Ms. A. Sanchez	X			

Motion: Passed.

6. **Public comments on Agenda Items- Each speaker is allowed 3 minutes and must comply with the Policies and Procedures for Public comment at Board Meetings, adopted on August 27, 2019.**

N/A

7. **Take up, consider, and take action on the adoption of Resolution No. 2026-06 to adopt the tax rate of 0.3238456.**
Discussion: The board was asked to approve Resolution No. 2026-06 as prepared by General Counsel, Drew Miller, to adopt the 2026 tax rate of 0.3238456.
Motion made by Mr. S. Madrid to approve Resolution No. 2026-06 to adopt the tax rate of 0.3238456.
Seconded by Ms. A. Sanchez.

Vote:	Aye	Nay	Abstain	Other
Ms. J Gutierrez	X			
Mr. S. Madrid	X			
Mr. J. Carrasco				
Mr. M. Madrid				
Ms. A. Sanchez	X			

Motion: Passed.

8. **Take up, consider, and take action on the adoption of Resolution No. 2026-05 to increase the sewer line jetting fees.**
Discussion: Mr. Martinez asked the board to approve Resolution No. 2026-05 to increase the sewer line jetting fees as approved at last month's board meeting. The resolution, prepared by General Counsel, formalizes the implementation of the new fees.
Motion made by Mr. S. Madrid to approve adopting Resolution No. 2026-05 to increase the sewer line jetting fees.
Seconded by Ms. A. Sanchez.

Vote:	Aye	Nay	Abstain	Other
Ms. J Gutierrez	X			
Mr. S. Madrid	X			
Mr. J. Carrasco				
Mr. M. Madrid				
Ms. A. Sanchez	X			

Motion: Passed.

9. **Take up, consider, and take action on the adoption of Resolution No. 2026-04 to increase hydrant tampering fees.**
Discussion: Mr. Martinez requested that the board approve a resolution authorizing the increase in hydrant tampering fees, as previously approved by the Board at last month's meeting. The Resolution will formally establish the approved tampering fee of $1,000.
Motion made by Mr. S. Madrid to approve Resolution No. 2026-04 to increase the hydrant tampering fees.
Seconded by Ms. A. Sanchez.

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Regular Meeting
September 24, 2026

Vote:	Aye	Nay	Abstain	Other
Ms. J Gutierrez	X			
Mr. S. Madrid	X			
Mr. J. Carrasco				
Mr. M. Madrid				
Ms. A. Sanchez	X			

Motion: Passed.

10. Kemp Smith Update

N/A

11. CDM Smith Update

N/A

12. Finance Officer Report

- The collection rate for August is 99%. There were 45 cut-offs, 12 remain unpaid.
- As of the end of August, the district collected $2,368,178.93 in revenue, an 8% increase and 67% of the total budgeted amount for 2026.
- The total spent as of the end of August is $3,319,298.07, 82% of the 2026 budgeted amount. 82% is a little high, however, a large amount went to the Fabens Veteran Park Memorial. The district has not received full reimbursement from EDA.
- The district earned a total of $17,437.40 in interest from all open bank accounts.
- The transfer of the CD account to Bank of America did not take place. After submitting the district's founding paperwork to their legal department, they notified us that Merril Lynch does not work with public funds. Bank of America does, however, the rate approved by the board was offered by Merril Lynch through Bank of America. The CD remains with WestStar Bank for another six months at 3.44 % APY.

13. General Manager Update

- The wells pumped a total of 28.1 million gallons in August, two million more than the previous month.
- The August water loss is at 5%, and it is at 6% for the year.
- TDS levels are at 674, pH levels are at 7.2.
- The chlorine at the tank is 1.37, and district-wide is at 0.62.
- Mr. Martinez gave an update on the construction for the Ikard list station and the new raw water tank.
- The old Ikard lift station is running on two pumps only. Due to the new lift station being in the end stages of construction, the district is holding off on purchasing a new pump. Hopefully another pump does not fail, however, if does, the district will hire H2Terra to do a bypass.
- The CC Camp standpipes have been extremely busy. There is a lot of movement going on North of I-10 and construction companies are needing to haul a lot of water. Staff has discussed the possibility of maximizing the charge for non-potable rates to afford building more standpipes at other locations. Staff will be reaching out to the financial advisors to see if it is possible.
- The waterline project by the railroad and Fabens Oil has been completed.
- The digital meter base stations have been installed at all their locations.
- Mr. I. Martinez and Ms. R. Martinez did a walk through at Veterans Park. There is a certificate of substantial completion that needs to be signed by the board president.

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- The Veterans Association and the Fabens High School will have their annual Veterans Day celebration on November 10th.
- The Veterans Association were part of the El Paso Veterans Association healthcare system that held a bike run for veterans suicide prevention on Saturday, September 12th. The first stop of the run was at the Veterans park. They had over 100 riders.
- The Fabens take charge group will have a car show at the Veterans Park on Sunday, October 18th. Everyone is invited to attend.
- The portion of the rock wall that was rammed last month has been repaired.

14. **Executive Session.**
N/A

15. **Return to open session at ___ for possible discussion and action on Executive Session item(s).**
N/A

16. **Board member availability for October 27, 2026, Regular Meeting**

The date will be decided next month. It could get changed to the 20th instead of the 27th.

17. **Motion to adjourn.**
Discussion: N/a
Motion made by Mr. M. Madrid to adjourn.
Seconded by Ms. A. Sanchez.

Vote:	Aye	Nay	Abstain	Other
Ms. J. Gutierrez	X			
Mr. S. Madrid	X			
Mr. J. Carrasco				
Mr. M. Madrid				
Ms. A. Sanchez	X			

Motion: Passed.

Meeting Adjourned at 6:55 **p.m.**

J. C.
Signature

10-27-26
Date Approved